

Althea Greene

Hackensack, NJ | 201.926.2675 | altheagreene@gmail.com | *Portfolio: altheagreene.carbonmade.com*

Qualifications/Skills

- Exceptional eye for design concept/execution; outstanding attention to detail
- Excellent written and verbal communication skills
- Competent in problem solving and difficult situations
- Adaptable and resourceful; able to work efficiently in a team environment or independently
- Outstanding organizational and structural skills
- Adobe Creative Suite
- Microsoft Office
- E-commerce
- Copywriting
- Social Media Management
- Branding
- Website Maintenance

Experience

CAD Artist

Komar

June 2021 to Present

- Create, modify, clean/index prints and fabrics for contemporary sleepwear accounts
- Create production-ready artwork files and distribute to respective factories and mills
- Assist production via digital communication with various factories and mills (domestic/overseas)
- Maintain detailed records of prints

Apparel Designer | Graphic/CAD Artist | Product Developer | Photographer/Retoucher | Branding Consultant

Self

June 2012 to Present

- Create print and digital artworks for various clients via Adobe Illustrator/Photoshop/InDesign programs (Mens/Womens/Kids/Pet: Sportswear/Active/Swim/Sleepwear/Lounge)
- Create buyer linesheets/tech packs for seasonal collections
- Assist clients with preliminary design research, including trend analysis and market awareness
- Source textiles/trims from domestic/overseas factories and oversee quality
- Plan, schedule and execute all aspects of conventional photography for various clients
- Retouch photos via Adobe Photoshop/Lightroom and prepare images for print/web
- Assist clients with product marketing including branding, website setup/maintenance, copywriting and social media management

Flight Attendant

Endeavor Air - New York, NY

October 2014 to August 2015

- Conduct preflight checks on all safety and emergency equipment onboard aircraft
- Greet and assist passengers during boarding and deplaning
- Demonstrate safety procedures and brief special passengers
- Assist Flight Deck/Gate Agents/Ground Crew and notify of any discrepancies
- Serve and sell food/beverages to passengers in premium and economy cabins

Assistant Designer | CAD Artist

At Last Sportswear - New York, NY

June 2011 to October 2012

- Create, modify, clean/CAD prints and graphics for Missy/Junior/Plus accounts
- Sketch and CAD garment designs via Adobe Illustrator/Photoshop programs
- Assist head designers with preliminary design research, including trend analysis and market awareness
- Assist in design and development of creative visual presentations
- Create technical packets with detailed specification sheets
- Assist production via communication with various companies (domestic/overseas)
- Assist in fit sessions
- Maintain detailed records of all sketches, tech packs, fabrics and prints
- Assist with clerical duties (answering phones, appointment setting, filing, errands, etc.)
- PC troubleshooting and software advice

Assistant Designer | CAD Artist

ES Sutton - New York, NY

October 2010 to June 2011

- Assist head designers with preliminary design research, including trend analysis and market awareness
- Create, modify, clean/CAD prints and graphics for Junior/Kids accounts
- Sketch and CAD garment designs via Adobe Illustrator/Photoshop programs
- Complete detailed garment specification worksheets via Microsoft Excel
- Assist in fit sessions
- Maintain detailed records of all sketches, tech packs, fabrics and prints
- Assist in design and development of creative visual presentations
- Assist in setup of showroom presentations for buyer meetings

Design Assistant

At Last Sportswear - New York, NY

September 2007 to October 2010

- Assist head designers with preliminary design research, including trend analysis and market awareness
- Sketch and CAD garment designs via Adobe Illustrator/Photoshop programs (Missy/Juniors/Plus)
- Assist in design and development of creative visual presentations
- Create technical packets with detailed specification sheets
- Assist production via communication with various companies (domestic/overseas)
- Assist in fit sessions
- Maintain detailed records of all sketches, tech packs, fabrics and prints
- Assist with clerical duties (answering phones, appointment setting, filing, errands, etc.)
- PC troubleshooting and software advice

Education

Associate of Occupational Studies

Fashion Design

The Art Institute of New York City - New York, NY

July 2004 to December 2006

Diploma

Art Major

Hackensack High School - Hackensack, NJ

September 2000 to June 2004